# Girls of Steel Principles

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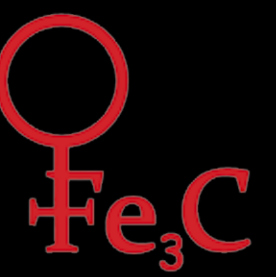
## Teamwork:

Put team goals above your own personal agenda
Know what the team goals are (if you don't know, ask!)
Give credit where credit is due; do not take credit for the work of others
Raise issues as they come up, but realize that you will not always get your way
Once an issue is addressed, move on an focus on team goals
(even if you don't agree with the resolution)



## Communication:

Speak up! Ask questions if you don't understand
Address small issues directly before they become large issues
Listen actively -- one person speaks at a time
When voices start to raise, it is everyone's responsibility to cool things down (regardless of who "started it")
Don't speak for others unless you have explicit permission from them to do so
Always be honest
Don't make assumptions
Ask for mentor help with difficult situations

## Respect:

Realize that **everyone** on the team plays an important role
When someone is talking to you, stop and give them your full attention
Don't talk about people behind their backs
Don't vent
Don't gossip
Don't talk down to people
Make sure you understand a problem before offering a solution



## Integrity:

Do what you say you will do
Respect deadlines
Be on time for meetings
Make sure you have the resources (time, ability, etc.) to do something before you commit to do it
Know what you are supposed to be doing at any given time (if you don't know, **ask!**)
Finish what you start, including clean up and putting tools away.

## Safety: Follow all Girls of Steel safety rules

Safety glasses    closed toe shoes    long pants    tied up hair
No loose jewelry or clothing while working in **highbay** or near **robot**
Work neatly
**Don't rush;** focus on the task at hand
Don't distract someone who is working on a task
Power tools can only be used under **direct mentor supervision**
**Only** do things that you have been properly trained for;  **If you are unsure, ask a mentor**
Always ask yourself "what could go wrong and what would I do about it?" before starting a task
**Use common sense**